

BOARD OF TRUSTEES' MEETING
SUNDAY, SEPTEMBER 13, 2026 @ 5pm
VILLISCA LIBRARY, UPSTAIRS AND ZOOM

The meeting of the VPL Board of Trustees was called to order by President Herrington at 5:03pm. Present Trustees were Vanderhoof, Herrington, Olson, and McCormick. Also present was Director Herzberg. City council Liaison, Tripp Narup was absent

Zoom - no guests

Motion to approve agenda was moved by Olson with a second by Vanderhoof. Unanimous approval.

Minutes-accepted as written

Review of the bills, usual. Motion by Olson with a second by Vanderhoof. Unanimous approval.

City financial report- power higher

Unfinished business:

- ☐ Windows... Still not getting response from phone calls; will plan to go to Red Oak for a visit and also call Red Oak Chamber
- ☐ Elevator incident-reports from patron, city workers, worker, and director to put in file; sent letter to patron
- ☐ Grant will be used to replace faucets

New Business:

- ➔ Read through elevator emergency policy and procedures and discussed; will omit some sections-still working on completing it

Continuing Education- starting Sept 2026, will watch one video from the boardroom series after regularly scheduled board meeting

Additional Business- Emily Herzberg Thompson will be at library Friday for book signing event; need new carbon monoxide detector

Agenda Items next meeting-

Director's Report-reviewed

Vanderhoof made motion at 6:05pm to adjourn meeting

Tara McCormick

Secretary

NEXT MEETING OCTOBER 11, 2026 @ 5pm

*Continuing Ed- Herrington, Vanderhoof, Olson, & McCormick watched *Board Room Essentials: Running a Board Meeting* (10 mins /person)